

MINUTES OF THE SCHOOLS FORUM MEETING

THURSDAY 06 DECEMBER 2018

Schools Members:

Headteachers:

Special (1)

Nursery Schools (1)

Primary (7)

Martin Doyle (Riverside)

Peter Catling (Woodlands Park)

Mary Gardener (West Green)

Steve McNicolas (St John De Vianney)

Emma Murray (Seven Sisters)

Will Wawn (Bounds Green)

Andy Webster (Park View)

Sharon Easton (St Paul's and All Hallows)

(A) Gerry Robinson (Woodside)

Patricia Davies

(A) Adrian Hall (Rhodes Avenue)

Paul Murphy (Lancasterian)

Linda Sarr (Risley Avenue)

Tony Hartney (Gladesmore)

Michael McKenzie (Alexandra Park)

Secondary (2)

Primary Academy (1)

Secondary Academies (2)

Alternative Provision

Governors:

Special (1)

Nursery Centres (1)

Primary (7)

Jean Brown (The Vale)

Melian Mansfield (Pembury)

Andreas Adamides (Stamford Hill)

Laura Butterfield (Coldfall)

John Keever (Seven Sisters)

Lorna Walker (Rokesly Infants)

Sylvia Dobie (Park View)

(A) Johanna Hinshelwood (Hornsey Girls)

Vacancy

(A) Noreen Graham (Woodside)

Zena Brabazon (Seven Sisters)

Hannah D'Aguiar (Chestnuts Primary)

(A) Jenny Thomas (Lordship Lane)

Terry Sullivan (Park View)

Secondary (3)

Primary Academy (1)

Secondary Academies (2)

Non School Members: -

Non-Executive Councilor

Trade Union Representative

Professional Association Representative

Faith Schools

14-19 Partnership

Early Years Providers

Cllr Daniel Stone

(A) Pat Forward

(A) Ed Harlow

Geraldine Gallagher

(A) Kurt Hintz

Susan Tudor-Hart

Observers: -

Cabinet Member for CYPS

(A) Cllr Elin Weston

Also attending:

LBH Director of Children's Services

Chief Executive of Haringey Education Partnership (HEP)

LBH Assistant Director, Schools and Learning

LBH Assistant Director, Quality Assurance, Early Help & Prevention

LBH Head of SEN and Disability

LBH Head of Early Help and Prevention

LBH Head of Audit and Risk Management

LBH Head of Finance and Business Partners

LBH Finance Business Partner (Schools and Learning)

LBH Service Improvement Manager

LBH Principal Education Welfare Officer

Head of Governor Services – HEP

HEP Clerk (minutes)

Ann Graham

James Page

Eveleen Riordan

Gill Gibson

Vikki Monk-Myer

Jennifer Sergeant

(A) Minesh Jani

Paul Durrant

Kamaljit Kaur

(A) Karen Oellermann

Michael Welton

Carolyn Banks

Jonathan Adamides-Vellapah

(A) Apologies given

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MINUTE No.	SUBJECT/DECISION	ACTION BY
1.	CHAIR'S WELCOME	
1.1	The Chair opened and welcomed everyone to the meeting.	
2.	APOLOGIES AND SUBSTITUTE MEMBERS	
2.1	Apologies: Received and accepted.	
2.2	Substitutions: None.	
2.3	Observers: David Hean (Grieg City), Haringey Finance	
3.	DECLARATIONS OF INTEREST	
3.1	The were no new declarations of interest for items on the agenda.	
3a.	VARIATION TO THE AGENDA	
3a.1	The Members agreed to add to the agenda the Tuition Service update and this was recorded under item 9.4.	
4.	MINUTES OF THE MEETINGS 19 OCTOBER 2018	
4.1	The minutes of the meeting on the 19 October 2018 were approved, subject to the agreed amendments to correct the members names.	
5.	MATTERS ARISING 19 October 2018	
5.1	<p>The Forum reviewed the matters arising and agreed they had been completed. The following additional updates were noted:</p> <ul style="list-style-type: none"> Fairness Commission. Zena Brabazon provided a summary update and noted that the Parkview hosted event went well. Hornsey School will be holding an event on the 15 January 2019. The Forum noted that should they wish the Commission to visit their school to contact Zena to see if arrangements can be made. Working Party review on the financial distribution model. The Forum noted the group met and the consultation had been completed. 	
6.	DEDICATED SCHOOLS BUDGET STRATEGY 2019-20	
6.1	<p>The Head of Finance and Business Partners (Paul Durrant) presented the paper and noted the following:</p> <ul style="list-style-type: none"> There were a number of recommendations following the consultation on the Schools Funding Formula. The report details the rationale for supporting the recommendations and the de-delegation of budgets. There is a need to support the High Needs Block and balance the DSG in the longer term. The allocation of surplus funds to the Growth Fund, following the maximum allocation into the Minimum Funding Guarantee (MFG). Where indicated the requirement under the regulations for constituent member voting on recommendations. 	
6.2	<p>The Forum Chair opened the discussion and the following was noted:</p> <ul style="list-style-type: none"> The vote counting will be taken on a show of hands and administered by the Head of Governor Services. The Chair clarified that the circa £827k (options B or C) will be transferred, if available to the growth fund, however if option A was selected £971k may be available for the growth fund. The HNB poses the greatest overspend due to increased requests for support. There are a number of external factors, including funding in education being available up until the age of 25, however this has not been reflected in government funding available. 	

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	<ul style="list-style-type: none"> • There have been HNB strategies put in place to reduce the deficit and these continue, however the Forum noted that paying a fair rate to TAs should not be comprised or increases withheld. • There will be a radical re-think on how the HNB is commissioned and delivered locally. To consider how the operating model can either be adapted, re-designed or re-shaped to enable this to take place. • The HNB deficit does impact on the Early Years as it has reduced the ability to implement agreed strategies as the funding has had to be used to balance any deficit across the blocks. • The Forum were aware of pending judicial reviews and legal cases taking place by parents/carers on the reductions in EHCP and statement funding. Final rulings have yet to take place. • There will be minimal effect on the MFG funding. 	
6.3	RESOLVED: The School Forum noted the outcome of the consultation process.	
6.4	HARINGEY FUNDING FORMULA FOR 2019-20 RESOLVED: The School Forum noted the financial implications for each option of transferring funds from Schools Block to High Needs Block in seeking to agree one of the three options, either A, B or C. The Forum approved option B.	
6.5	GROWTH FUND NOTED: LBH Assistant Director, Schools and Learning (Eveleen Riordan) presented the overview in support of the Growth Fund and advised that these funds are needed to support the bulge classes needed for Secondary Schools. A review is being undertaken in assessing the longer-term requirements for school places that builds on the GLA data and does include the Haringey housing development plans. RESOLVED: The Schools Forum agreed to allocate £0.8m for the Growth Fund.	
6.6	ATTENDANCE AND WELFARE SERVICE The Director of Children's Services (Ann Graham) presented an overview of the importance of the work undertaken by the service, which is valued. The Forum discussed that previously a report had been promised for the de-delegation decision to be agreed and a proper discussion held, however there was no paper, and no opportunity to discuss the service. The Director asked for the item to be withdrawn and differed to the next meeting. AGREED: The Forum agreed to the Director of Children's Services request to withdraw the item. A meeting will be arranged with Forum members. ACTION: The de-delegation Attendance and Welfare Service for the primary maintained and the secondary maintained will be brought back to the 17 January 2019 Schools Forum meeting.	

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6.7	<p>CONTINGENCY FOR SCHOOLS IN FINANCIAL DIFFICULTY</p> <p>The Forum discussed the previous agreement to use part of the budget to support schools by providing Finance advice and it was confirmed that this had taken place.</p> <p>The Forum discussed the wider issues of schools being supported where Pupil Admission Number (PAN) had been reduced in the short term to reflect the local demographic and stem the oversupply of places. These schools need support to review and restructure because of assisting with Local Authority with this request. The Assistant Director advised that support was being given to schools affected.</p> <p>RESOLVED: The Members representing the primary maintained schools agreed to de-delegate a Contingency for Schools in Financial Difficulty.</p> <p>RESOLVED: The Members representing the secondary maintained schools agreed to de-delegate a Contingency for Schools in Financial Difficulty.</p>	
6.8	<p>TRADE UNION FACILITIES TIME.</p> <p>The Forum reviewed the paper and attachments and noted that academies will be given the opportunity to buy into this service. Should academies not wish to take-up the offer they will have to ensure separate arrangements are in place.</p> <p>RESOLVED: The Members representing the primary maintained schools agreed to de-delegate funding for Trade Union Facilities Time.</p> <p>RESOLVED: The Members representing the secondary maintained schools agree to de-delegate funding for Trade Union Facilities Time.</p>	
7.	<p>DEDICATED SCHOOLS GRANT – CENTRAL BLOCK</p>	
7.1	<p>Finance Business Partner – Schools and Learning (Kamaljit Kaur) presented the paper and the Forum discussed how the monies were allocated from the block to the constituent services as detailed in the appendix.</p> <p>Members queried the Administrative costs and overheads how the monies are allocated in respect of the FTEs. The Forum understood that an analysis will take place with a detailed report produced. The Forum noted that the £80k reduction directly affect HEP and asked if the offset could be taken from elsewhere that meets criteria which is outlined within the guidance.</p>	
	<p>RESOLVED: The Schools Forum noted and agreed the planned expenditure through the DSG Central School Services Block 2019/20</p>	
8.	<p>WORK PLAN 2017/18</p>	
8.1	<p>The Forum noted the Work Plan and members were asked to email Carolyn Banks and Kamaljit Kaur with amendments or any items for consideration.</p>	

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9.	UPDATE FROM WORKING PARTIES	
9.1	THE GROVE UPDATE	
9.1a	<p>The Head of SEN and Disability (Vikki Monk-Myer) provided the verbal update and the following was noted from the discussion:</p> <ul style="list-style-type: none"> • There is a phased opening plan for 2019 once the building is refurbished with an intake of 42 admissions in Year 1. • The temporary site at St Marys is operating well. • Information on possible admissions are being reviewed for pupils to ensure needs can be met and the right support is in place. • There is a website and information is available. • The parent/carer and family model of engagement has been spoken about for consideration, however the school does need to open and take in pupils before looking at the wider engagement strategies. 	
9.2	EARLY YEARS WORKING GROUP	
9.2a	The Chair of the Working Group (Melian Mansfield) advised that the committee has met to discuss the underpinning strategies and finances. It was noted that funding remains to be a challenge for the Early Years sector.	
9.3	HIGH NEEDS BLOCK COMMITTEE	
9.3a	<p>The Forum had been provided updates throughout the meeting and noted the minutes. The Forum discussed:</p> <ul style="list-style-type: none"> • The ESFA meeting and the discussion on the recoupment of monies from CoNEL post-merger and the impact on the HNB. • The action had been taken to put through the TA salary uplift. • The review of CAPEX and development spending across all settings. • The Alternative Provision review being undertaken. 	
9.4	TUITION SERVICE	
9.4a	The Chair of the Management Committee (Laura Butterfield) noted that discussions continue in the search for appropriate premises. The service has seen an increase in demand and continues to manage the range and diversity of needs of the pupils attending.	
10.	ANY OTHER URGENT BUSINESS	
10.1	None.	
11.	DATES OF FUTURE MEETINGS	
	<ul style="list-style-type: none"> • 17 January 2019 • 28 February 2019 • 11 July 2019 	
	As there was no further business the meeting closed.	